

Guardian customer service



Hassle-free benefits administration

Quick Reference Guide for Planholders

It's easy to administer your Guardian benefits plans on our website www.GuardianAnytime.com, over secure e-mail or by phone. We are there for you no matter what your needs are.



Register for a secure account or take a tour at GuardianAnytime.com

www.GuardianAnytime.com

Guardian Anytime is your one-stop employee benefits source providing:

- Valuable resources that can help enhance your benefits program and
- Convenient access to your secure Guardian account

Through your secure account, benefits managers have administration tools to:

- Enroll new hires, add dependents, terminate members
- Give employees the option to enroll or make updates to benefits online
- View/pay your bill (e-mail reminders let you know your bill is available online)
- Request plan changes
- Check the status of an Evidence of Insurability application
- Download, print and e-mail forms and materials including ID cards and benefit booklets.. and more!



Let employees know they can access helpful information online too!

Members can view information about their benefits, submit an Evidence of Insurability application or short-term disability claim, check the status of a claim, find a provider or access Guardian Anytime mobile...and much more!

Customer Response Unit: 800-627-4200

Prefer to talk to someone over the phone? Guardian's knowledgeable, experienced Customer Response Unit representatives can assist you with questions about your plans, Guardian Anytime (including a walkthrough of our website) and more. Call us Monday – Friday from 7:00 a.m. – 8:30 p.m. EST/4:00 a.m. – 5:30 p.m. PST.



Guardian's secure e-mail

If you wish to e-mail your question or request, you can do so through the secure-email channel on www.GuardianAnytime.com.

Your Employee Benefits Broker

If your needs involve inquiries including adding lines of coverage, new affiliate locations, changes to enforce products and renewals -- contact your broker.



GUARDIAN

DENTAL	DISABILITY	LIFE	VISION	CRITICAL ILLNESS	CANCER	ACCIDENT
--------	------------	------	--------	------------------	--------	----------